

planning, policing, etc. through membership of the North East Bassetlaw Forum (NEBF). The Parish Council is also a member of the Northern Area Committee of Nottinghamshire Local Councils Association, which is a larger grouping of parish councils working for the general good of the area.

We wish to maintain links with local voluntary organisations, and to forge new ones. Any such organisation may have copies of agendas and Minutes on request. We also encourage organisations to give a brief report on their year at the Annual Parish Meeting held each May (details in Parish News and on the notice boards).

Budget

The Parish Council's budget is set each January, when the needs of the village in the forthcoming year are discussed and priorities agreed and costed. The budget (precept) is raised by Bassetlaw District Council through the council tax; it gives the Parish Council the precept in two instalments during the year. The current budget is £43,570. This is the equivalent of £22 a year for every man, woman and child living in the village.

Future Plans

The Parish Council plans to:

- set up The Misterton Centre at the old Co-op shop on High Street, in partnership with the Lincoln Co-operative Society Ltd. as landlord, and Bassetlaw District Council and Nottinghamshire County Council as joint occupants
- continue to support MAP and the regeneration of the area, playing its part to achieve the aims of the Parish Plan published in December, 2003. MAP's action plan is on its website: www.mistertonareapartnership.org.uk
- rationalise use of community buildings by tackling the problems presented by the redundant village hall and almost derelict Victoria Institute, neither building of which is currently our responsibility.

Standing for Election

Local people who are Commonwealth or Euronational citizens can stand for election if they meet one of certain criteria: being listed on the register of electors, or, for at least a year, being either resident in or within 3 miles of the Parish, occupying land in the Parish as owner or tenant, or having their principal or only place of work there. Elections are held every four years (2006, 2010, etc.)

Contact Details

Hazel Brand (Chairman)	01427 891376
Maurice Simmons (Vice-Chairman)	01427 890770
Valerie Batty	01427 890392
Barbara Boulby	01427 891477
Clive Burton	01427 891581
Sandra Farmer	01427 890835
Ian Keat	01427 890271
David Manning	01427 890003
Jane Moffett	07798 747234
Graham Shipley	07840 835396
Mark Tillen	01427 752415
Derrick Wheewall	01427 890153

One vacancy

Clerk to the Council:

David Wright,
3 Kingswood Close,
Firbeck,
Worksop,
Notts. S81 8LJ

Tel: **01709 813360**

E-mail: theclerk@mistertonvillage.org.uk

Website: www.mistertonvillage.org.uk



September 2005



Misterton
Parish Council
Information

2005

Misterton Parish Council

The Parish Council is a tier of local government covering the village of Misterton. We are one of over 10,500 parish and community councils in England and Wales. Our Mission Statement is: To provide services for, and manage and maintain the assets of, the Parish of Misterton, within the resources provided by the annual precept and other incomes, taking into account the wishes of the residents and the need to obtain value for money.

What the Parish Council does

The Parish Council has a range of local responsibilities:

- management and maintenance of amenity and common land. In Misterton, this is Church Meadow, the Pudge, Windmill Garden, the entrance to the former Packett Inn, Gravelholes Lane (west end), School Corner, and other small grassed areas
- maintenance of the sports field
- provision of amenities, like the ball court, play area and skate/bmx park on the sports field, the play equipment on Church Meadow, bus shelters, notice boards, public seats and very soon dog waste bins
- support, including donations, for village sports, arts and other groups and charities
- administering grants to needy people in the village
- representation on Misterton Area Partnership (MAP). MAP is working towards regeneration of the villages of Misterton and West Stockwith and the surrounding areas
- representation on a number of other groups and charities, including the Joint Burial Committee (responsible for the cemetery and part of the churchyard)
- giving opinions on planning applications affecting land or property within the village.

Composition of the Parish Council

The Parish Council comprises 13 elected councillors – volunteers drawn from the local area, and a salaried clerk (also called an officer). Councillors (also called members) are elected every four years – the next elections are in 2006. The chairman and vice-chairman are elected from among councillors.

Current parish councillors in Misterton do not represent political parties, but the interest of the village in general, although there is nothing to prevent people from political parties standing for election.

Meetings

Parish Council meetings are usually held on the second Tuesday of the month (no meeting in August) at 7.30 p.m. at the Church Room, Church Lane, Misterton. We usually have a General Purposes Committee meeting every other month (January, March, May, September and November) on the last Tuesday – same time, same place. On the first Tuesday of January we hold a Finance Committee meeting to set the budget for the following year – same time, same place.

Details of meetings are given in Parish News. Notices of Meeting are posted on the notice boards at least three days before meetings. All meetings are open to the public other than when confidential business is being considered. At the beginning of ordinary Parish Council meetings there is a public discussion period, when people have the opportunity to bring up matters that are of concern or interest to the village as a whole. Agendas, approved Minutes, annual reports, quarterly newsletters and information leaflets are all made available at local shops - public houses; the Libraries at Misterton, Worksop and Retford; the One Stop Shop at the Town Hall, Retford; and Nottinghamshire County Council (County Hall, West Bridgford, Nottingham). Most documents can be found on the web site.

Residents' Views

We welcome the views of residents on local issues, which can be expressed in writing to the Clerk to the Council, David Wright, using the contact details below. Or alternatively, call to see him at The Old School House – he's usually there on

Thursday mornings between 10.30 and 11.30 a.m. Anyone wishing to discuss a matter with a Parish Councillor should feel free to approach any of the Parish Councillors whose contact details are set out below.

We also hold Councillors' Surgeries on a bi-monthly basis, with two Councillors present on each occasion. These Surgeries are an opportunity for residents to raise issues, complaints, suggestions, etc. Details are given in Parish News and on the notice boards.

Keeping You Informed

We now publish an Annual Report in late June each year, together with quarterly newsletters and this information leaflet. These documents are distributed to every household as well as being available at the places mentioned earlier.

We have adopted a Publication Scheme under the Freedom of Information Act. Details of classes of documents, which may be inspected and copied, are displayed on the web site and notice boards. For further information please contact the Clerk to the Council.

Policies and Procedures

We have introduced a complaints procedure. Complaints about the Parish Council's procedures or administration should initially be put in writing to the Clerk or Chairman.

We have introduced a harassment policy to protect the interest of our two paid employees.

All councillors are required to sign up to our code of conduct, which includes a requirement for councillors to declare various interests.

Partnership

There are some matters that are dealt with more effectively by a number of parish councils working together. Misterton Parish Council collaborates with Beckingham-cum-Saundby, Everton, Gringley on the Hill, Misson, Walkeringham and West Stockwith Parish Councils on issues like housing,

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