

## MISTERTON PARISH COUNCIL

### Minutes of a Meeting of Misterton Parish Council held on 14th December, 2010 in the Church Rooms, Misterton, Nottinghamshire.

**Present:** Cllr A.Stead; Cllr Hazel Brand; Cllr P.Potter; Cllr I.Charman; Cllr N.Jaggard-Smith; Cllr S.Taylor; Cllr J.Wilkinson; Cllr A.Wilkinson; Cllr R.A Simpson

Mrs A.Harrison - Parish Clerk  
13 members of the Public.

#### **10/11/288** Apologies

Apologies for absence were received from Cllr B.Cooper (family commitment), Cllr. P.Marsden (work commitment), Cllr I Trossell (hospital), Cllr M.Trossell (hospital)

**10/11/289** Due to the absence of the Chairman and Vice-chairman the Clerk asked for a nomination of a Chairman of the meeting.

**Resolved:** Cllr A. Stead to Chair the meeting.

#### **10/11/290** Standing Personal Interests

Cllr. Trossell	Friends of the Victoria Institute	Member
Cllr. Cooper	Primary School Governors Joint Burial Committee Friends of the Victoria Institute	Governor Parish Council Rep. Member
Cllr. Brand	Bassetlaw District Council Primary School Governors Misterton Area Partnership	Councillor Governor Trustee/Chairman
Cllr. Charman	North East Bassetlaw Forum Friends of the Victoria Institute	Parish Council Rep. Member
Cllr. Potter	Friends of the Victoria Institute	Member
Cllr. Simpson	North East Bassetlaw Forum Bassetlaw Parish Councils Liaison Group A1 Housing Board	Parish Council Rep. Parish Council Attendee Member
Cllr. Stead	Friends of the Victoria Institute Joint Burial Committee	Member Parish Council Rep.
Cllr. Taylor	Swimming Pool Committee	Parish Council Rep.
Cllr. M.Trossell	Friends of the Victoria Institute	Member
Cllr. A. Wilkinson	Friends of the Victoria Institute Joint Burial Committee	Member Parish Council Rep.

Cllr. J. Wilkinson

Friends of the Victoria Institute

Member

Cllr.N.Jaggard Smith

Misterton Area Partnership  
Parent Teacher Association

Chair  
Secretary

All Members

Training, Etc.

Entitled to Travelling and Subsistence Allowances

## OTHER INTERESTS TO BE DECLARED

Cllr. A. Stead declared interest in Item 10 - Standards for England Report and personal interest in Item 21 - Newsletter objections

**10/11/291** Minutes: Parish Council meeting 9th November 2010.

**Resolved:** Minutes of the meeting of the Parish Council held on the 9<sup>th</sup> November 2010 adopted as a true and accurate record. (2 abstentions)

**10/11/292** Minutes: Parish Council Extraordinary meeting 30th November 2010.

**Resolved:** Minutes of the Extraordinary meeting of the Parish Council held on the 30<sup>th</sup> November 2010 adopted as a true and accurate record.

**10/11/293** Matters of information Arising from the above Minutes

10.11.265 Cllr.H.Brand sought details of the feasibility study grant application. The Clerk confirmed she understood the grant had been sought by Cllr.I.Trossell in the name of the Misterton Community Trust.

10.11.285(e) Cllr.I. Charman confirmed she did not pursue this.

10.11.285 Cllr.H. Brand queried the electricians named at the EGM on 30<sup>th</sup> November. Clerk confirmed due to her absence she could not advise on this.

**10/11/294** Public Discussion re: Agenda Items

Matters raised by the public included:-

- Gritting in the village in light of the recent adverse weather and available equipment. Request for the Council to consider purchase of a grit dispenser.

- concerns about the grit bins being replenished by the local council and the possible transfer of the resources.
- Concerns about the emergency plan and the availability of contact persons and volunteers in adverse weather conditions. The Clerk agreed to review the current emergency plan with a view to publicizing the same and arrange a meeting for interested parties.
- Cllr I. Trossell's help in clearing snow in the village was acknowledged as were positive responses regarding the Parish Council Newsletter.
- Concerns regarding the planning application off Albion Terrace.

**10/11/295** Bank Reconciliation- 31st October 2010.

Clerk submitted and provided clarification regarding capital reserve.

**Resolved:** approved the Bank reconciliation for 31<sup>st</sup> October 2010.

**10/11/296** Budget Monitoring Report.

Clerk submitted the Budget Report for December.

**Resolved:** approved the Budget report.

**10/11/297** To Approve the Accounts for Payment

The Clerk had additionally circulated a supplemental list of accounts for payment to the members for approval. Clarification of illumination costs and Joint Burial Committee payment.

**Resolved:** Approval of the Accounts for payment in the sum of £9122.05

Auditors Fees	1178.53
Donation	100.00
Annual Church Room hire	153.00
Village Maintenance	358.00
Telephones/Internet	145.14
Cleaning	59.30
Salaries December	1723.44
Income Tax and NICs	217.90
Christmas Illuminations and Installation	1406.24
Printing Fees	120.00
Combined Charity Distribution	240.00
Rent /Service charge	1344.50
Joint Burial Precept	2076.00
<b>TOTAL</b>	<b>9122.05</b>

- 10/11/298** Standards for England Report.  
Cllr.H Brand reported on the complaint by the Monitoring Officer for an alleged Breach of the Code of Conduct which was investigated by the Ethical Standards Officer. Cllr Brand summarised the Report which confirmed that she had not brought the office into dispute or breached any part of the said Code. Summary of the Findings of the investigation.
- 10/11/299** Suspension of Meetings  
Discussion of the appropriate circumstances for the suspension of meetings when the public attends meetings and NALC's standing orders. The Clerk agreed to look into best practice in the future.
- 10/11/300** Nottinghamshire County Council – Services Review Consultation  
This Item was Deferred until January Meeting
- 10/11/301** Misterton Library Review of Hours and Parish Council Position  
Clerk reported on the basis of the consultation which was in respect of the days the library was to be open. The cut in hours having already been made by the County Council.
- Proposal that the Library be approached for their findings regarding users' requirements.
- Resolved:** That the Clerk approach the Library to ascertain their position regarding the public's requirements
- The medium to long term provision of Library services and whether these could be relocated to be placed on the January Agenda.
- 10/11/302** Bassetlaw District Council- Core Strategy Consultation  
Noted the Strategy had now been finalised.
- Resolved:** That the approval of Core Strategy as requested by Bassetlaw District Council be agreed.

- 10/11/302.** Rights of Way Consultation  
The Clerk summarised the cuts proposed on this service and it was agreed that the Item be Deferred until the January meeting.
- 10/11/303** Bassetlaw District Council – Big Society Consultation  
The Clerk advised this was a general consultation asking for comments in respect of where the District Council could save costs in the services it provides. No specific comments raised.
- 10/11/304** Nottinghamshire County Council- Transport Strategy Consultation  
Clerk summarised the purpose of the Consultation. The needs of rural areas were discussed with economic growth and accessibility likely to be the relevant issues for the village. In light of the amount of information to consider it was agreed this item be deferred to the January meeting to allow Councillors to consider all the relevant documentation.
- 10/11/305** Bowling Green Irrigation Donation  
The Clerk reported on the email correspondence received from the Bowls Club that had been circulated to members. Mr Moody from the Bowls Club addressed the members as agreed at the last meeting. Discussion of previous proposals and commitment to a donation but the amount to be agreed and possible terms.
- Initial proposal of £1000 donation. Counter proposal of £1000 donation conditional on the Bowls Club raising the balance.
- It being noted that the Bowls Club would not be able to raise the balance until next year.
- Resolved:** Donation of a £1000 conditional on the Bowls Club raising the balance (5 for, 3 against, carried by majority)
- 10/11/306** Citizen of the Year Award  
In light of Cllr. I.Trossell's absence this item was Deferred until the January meeting.
- 10/11/307** Misterton Community Trust – Approval of Painting costs  
In light of Cllr. I.Trossell's absence this item was Deferred until the January meeting as details of costs were unknown.

**10/11/308**

Newsletter Objections

Clerk confirmed Cllr Brands comments had been circulated to members. Cllr Brand reiterated her concerns about the Newsletter. In particular that any opinion expressed for a reduction in the precept should have been noted as personal and not at this stage a Parish Council objective.

That the comments regarding the Quality Status accreditation were not accurate as the accreditation could have continued if the Clerk had become accredited within 12 months of taking office.

That in respect of the Misterton Community Trust the official policy of the Parish Council was to dispose of the Victoria Institute.

Cllr I. Charman advised of the difficulties of appointing a Cilca accredited Clerk and that she considered it was dishonorable to continue with the Quality status when in reality it would be impossible to have the Clerk Cilca accredited within 12 months which the Quality Status accreditation required.

Cllr Charman additionally queried the position of the Victoria Institute and confirmed her understanding that the public were not against the Trust looking into a use of the building which was now being undertaken via the feasibility study grant.

Cllr Potter confirmed that he understood that it was for the Trust to decide about the Victoria Institute and not the Parish Council in any event.

**10/11/309**

Proposed Depot Closure

The Clerk reported on correspondence received from a member of the public and confirming she has had no official confirmation of these proposals. Cllr H.Brand confirmed her correspondence with Bob Holt, Service Director in respect of this matter and read his correspondence. Discussion about the proposed closure.

**Resolved:** The Clerk to forward correspondence to the Service Director on this matter

**10/11/310**

Parish Council Insurance Premiums

The Clerk provided details of the Insurance premiums of the Parish Council and the Victoria institute since 2006 and agreed to forward to the members and seek further clarification.

**10/11/311**

Nottinghamshire County Council – Proposals to Create Public Right of Way and Extinguishment of Bridleway.

The Clerk reported on correspondence received from Nottinghamshire County Council confirming they have now amended their proposed plan to include a Bridleway subject to their being no objections.

**10/11/312** Committee Reports- Charles Cooper Trust  
The Clerk confirmed she would circulate Notes received in respect of the Trust which updates their position and confirms the re-rental of one of their properties

**10/11/313** Grit Bins  
The Clerk confirmed she had spoken to the Highways Department and they had confirmed they have not as yet agreed for any new grit bins on Soss lane/ Station Road. All requests for Grit Bins are under assessment and have been so for the last 12 months when no such applications or requests had been approved. They had not been able to indicate when a final decision will be made. The Clerk confirmed we need to press them for a final decision and if the bins are not agreed we can look to purchase the same. The Clerk further agreed she would ascertain if such bins are purchased whether they would be refilled/maintained by the County Council.

**10/11/314** Any Urgent Business Allowed by the Chairman  
None raised

**10/11/315** Correspondence Arriving After The Agenda  
The Clerk reported on correspondence received from Martyn Johnson regarding the recent adverse weather and gritting routes along Fox Covert, Graveholes and Grovewood Road which had been circulated.

**10/11/316** Items For Future Agenda  
Highways Issues  
DARE Donation  
NEBF  
Joint Burial Committee

**10/11/317** To Consider Planning Applications

**33/10/00048** West Stockwith Park Industrial Estate, Stockwith Road  
ERECTION PORTAL FRAME BUILDING

No adverse comments

**33/10/00055** Land Off Albion Terrace, Misterton  
ERECT SIX DWELLINGS AND CONSTRUCT NEW ACCESS

Issues to be raised regarding ownership of the roadway, access issues for a development of this size and issues regarding infrastructure when there have already been sewage problems reported to the Parish Council from residents. The Clerk to object on these grounds

**10/11/318** To Receive Planning Determinations

**33/10/00042/R** ERECT SINGLE STORY RESIDENTIAL UNITS WITH STAFF UNIT FIRST FLOOR COMMUNAL AREA FOR SPECIAL NEEDS USERS AND CARE, (Resubmission of PA 33/10/00021)  
LAND AT ROSEMEADOW HEALTHCARE, STATION ROAD

**PERMISSION GRANTED**

**10/11/319** Due to Time Limits proposal to Suspend Standing Orders to allow the Meeting to continue beyond 2 ½ hours

**Resolved:** Standing Order suspended to allow meeting to continue beyond 2 ½ hour limit

**10/11/320** Fifteen Minute Public Discussion Period

Matters raised were:-

- Public right to view accounts regarding legal fees incurred by the Council
- Anonymous letters.
- Review of Emergency Proposals Plan and request for it to be included on January Agenda and meeting prior to this for interested parties

**10/11/321** Public Bodies (Admissions to Meetings) Act 1960

**Resolved:** that due to the confidential nature of the business about to be transacted it was in the public interest that the public be excluded.

**Confidential Minutes**

**10/11/322** Appointment of Receptionist – The Misterton Centre

Discussion of Misterton Centre Lease. Discussion of costs, hours and salary. It being agreed:-

- the Clerk would prepare Advert and Job Description
- Clerk to short list candidates.
- Cllr H. Brand, Cllr A. Stead and the Clerk to Interview Candidates and make appointment.
- Clerk to report to Parish Council at subsequent meeting
- Clerk to liaise with Notts Police and Bassetlaw District Council regarding the appointment

**10/11/323**    Clerks Contract – Terms and conditions  
Due to lateness of the hour Item Deferred

**10/11/324**    Clerks Delegated Powers  
Due to lateness of the hour Item Deferred

There being no further business the meeting was closed  
11.10pm

Signed..... Dated.....