

## MISTERTON PARISH COUNCIL

### Minutes of a Meeting of Misterton Parish Council held on 8th March, 2011 in the Church Rooms, Misterton, Nottinghamshire.

**Present:** Cllr. I. Trossell, Cllr. B. Cooper, Cllr. A. Stead; Cllr. H. Brand; Cllr. P. Potter; Cllr. I. Charman; Cllr. J. Wilkinson; Cllr. A. Wilkinson; Cllr. M. Trossell; Cllr. R. A. Simpson; Cllr. S. Taylor

Mrs A. Harrison - Parish Clerk  
6 members of the Public.

#### 10/11/403 Apologies

Apologies for absence were received from Cllr. P. Marsden (other commitments), Cllr. N. Jaggard-Smith (medical)

#### 10/11/404 Standing Personal Interests

Cllr. Trossell	Friends of the Victoria Institute	Member
Cllr. Cooper	Primary School Governors Joint Burial Committee Friends of the Victoria Institute	Governor Parish Council Rep. Member
Cllr. Brand	Bassetlaw District Council Primary School Governors Misterton Area Partnership	Councillor Governor Trustee/Chairman
Cllr. Charman	North East Bassetlaw Forum Friends of the Victoria Institute	Parish Council Rep. Member
Cllr. Potter	Friends of the Victoria Institute	Member
Cllr. Simpson	North East Bassetlaw Forum Bassetlaw Parish Councils Liaison Group A1 Housing Board	Parish Council Rep. Parish Council Attendee Member
Cllr. Stead	Friends of the Victoria Institute Joint Burial Committee	Member Parish Council Rep.
Cllr. Taylor	Swimming Pool Committee	Parish Council Rep.
Cllr. M. Trossell	Friends of the Victoria Institute	Member
Cllr. A. Wilkinson	Friends of the Victoria Institute Joint Burial Committee	Member Parish Council Rep.
Cllr. J. Wilkinson	Friends of the Victoria Institute	Member
Cllr. N. Jaggard Smith	Misterton Area Partnership Parent Teacher Association	Chair Secretary
All Members	Training, Etc.	Entitled to Travelling and Subsistence Allowances

### OTHER INTERESTS TO BE DECLARED

Cllr. J. Wilkinson; Cllr. A. Wilkinson; Cllr. A. Stead; Cllr. B. Cooper; Cllr. I. Charman declared personal interests in Item 9 Highways (Interactive Speed sign)

**10/11/405** Minutes: Parish Council meeting 8<sup>th</sup> February 2011.

**Resolved:** Minutes of the meeting of the Parish Council held on the 8<sup>th</sup> February 2011 be adopted as a true and accurate record.

**10/11/406** Minutes: Audit Committee meeting 8<sup>th</sup> February 2011.

Procedural query rose re: members of the Audit Committee

**Resolved:** Minutes of the meeting of the Audit Committee held on the 8<sup>th</sup> February 2011 be adopted as a true and accurate record and the recommendations therein were approved.

**10/11/407** Matters of Information Arising from the above Minutes

No questions raised.

**10/11/408** Public Discussion re: Agenda Items

No questions raised.

**10/11/409** Bank Reconciliation- 31<sup>st</sup> January 2011.

**Resolved:** Bank reconciliation for 31<sup>st</sup> January 2011 be approved.

**10/11/410** Budget Monitoring: March 2011.

**Resolved:** Budget Monitoring for March 2011 be approved

**10/11/411** To Approve the Accounts for Payment

The Clerk circulated a supplemental list of accounts for payment to the members for approval.

**Resolved:** Approval of the Accounts for payment in the sum of £4595.89

Donation	100.00
Website management and hosting	20.00
Taurus Electrical (re issue)	140.00
Telephones/Internet	125.61
Cleaning	47.44
Salaries March	1518.83

Income Tax and NICs	308.29
Playground inspection Report	90.00
Alarm Maintenance Contract TMC	541.80
Servicing Charge	1289.22
Subscriptions/Training	236.00
Print Fees	120.00
Stationary	23.70
Data protection Fee	35.00
<b>TOTAL</b>	<b>4595.89</b>

10/11/412

Highways

Chairman reported on the recent meeting with the Highways officer regarding an interactive speed sign. Haxey Road and Gringley Road considered for suitability in accordance with Highways criteria with both locations being suitable. It was noted that Newells Terrace was in the Parish of Walkeringham and therefore it was not considered appropriate to locate the sign in another Parish. Members had additionally been contacted by a Walkeringham Parish Council member who had expressed concerns with use of this location by Misterton Parish Council.

Cllr. A. Stead reported on accident levels on Haxey Road, 7 in the last 4-5 years which were in excess of the other locations considered.

Cllr B. Cooper reported that Highways had additionally agreed to put “slow” repeater signs at the alternative location (not chosen for the interactive sign) to assist traffic issues there.

The A161 Haxey Road was proposed as the location.

**Resolved:** A161 Haxey Road to be the location of the interactive speed sign (unanimous).

Members considered potential sources of funding for a further sign in the future and/ or traffic restrictions for HGVs.

10/11/413

Police

Clerk reported February Crime stats she had received and further reported that the “off road motorcycles” service now looked to be continuing although the Police may look for raise sponsorship for this service in the future.

Concerns were expressed regarding the change in provision of data in future Police Reports. Agreed public sites for accessing data and providing comments to the Police would be kept at The Misterton Centre.

**10/11/414** Joint Burial Committee

Cllr. B. Cooper confirmed there was a meeting of the Committee on 9<sup>th</sup> March to consider relevant tenders other than the grass cutting tender which was on a 3 year term until the end of 2011.

**10/11/415** Sports Field

Clerk reported on IPI Inspection Report in respect of the Sports field and Church Meadow. All areas were generally satisfactory with monitoring required. Recommendation that 11/2 sq metres of tarmac on the sports field required attention but that this was low risk. Cllr J. Wilkinson advising the areas concerned were not a priority in his opinion. Noting the surface of the Church Meadow play park and the equipment was not highlighted as a problem in their current condition. All areas to be monitored.

Cllr. J. Wilkinson reporting on the recent theft and/or loss of the lock on the sports field shed which had now been secured. Unknown whether there had been a break in or whether the door had been left unlocked. Cllr. J. Wilkinson expressed his concerns about security regarding key holders and in respect of the contents of the shed which needed to be cleared out.

Cllr. J. Wilkinson reported on problems with damage to bushes and shrubs on Church Meadow caused by children and it being agreed this would need monitoring.

**10/11/416** Citizen of the Year Award

Members agreed to defer this item to the confidential session for voting.

**10/11/417** Village Directory

Cllr. B. Cooper reported he had received a response from some members and would ask for details to be returned to him prior to the next Newsletter as it would be useful to distribute the Directory with the Newsletter.

Details of print costs were provided. with 2000 copies (24 page with cover) being £750 from Kingfisher Print.

Approval of members to funding being sought was requested. Discussion of funding by the Council if necessary with West Stockwith. Noting no budget for this if funding couldn't be obtained.

It being agreed that funding would be sought initially before the matter being considered again by the Council.

**10/11/418** Misterton Community Trust - Separate Meetings

Consideration by members of proposal to conduct separate meetings of the Trust. Concerns raised over public awareness of the distinction between the Trust and the Parish Council.

**Resolved:** That meetings of the Misterton Community Trust to be conducted separately to the Parish Council Meetings.  
(10 for 1 against)

Agreed both a meeting of the Trust and a Public Meeting would be called to consider proposals for the Victoria Institute as a year had passed since the last public meeting.

**10/11/419** Corporate Logo

Consideration of the use of the Parish Council corporate logo on future Newsletters. It being suggested that the logo could be used on the top right hand side of the Newsletter with the Misterton Village sign used on the left.

**Resolved:** That both the corporate logo and the Misterton Village Sign to be used on the Newsletter in future.  
(10 for 1 against)

**10/11/420** Security Procedure

Cllr. J. Wilkinson advising of his concerns over the lack of records kept in respect of matters like key holders in light of the recent disappearance of the lock and key on the shed at the sports field. Similarly there appeared to be no records of key holders for the sports field inner gate, emergency container or The Misterton Centre. It was agreed that Cllr. J. Wilkinson would liaise with the Clerk to try and formulate an appropriate security procedure for such matters before reporting back to the Council.

**10/11/421** Annual litter Pick

Cllr. A. Stead sought agreement for an Annual litter pick to take place in line with the Bassetlaw Spring Clean in April.

**Resolved:** That the annual litter pick be on 14<sup>th</sup> May 2011

Clerk to contact Bassetlaw District Council for protective equipment.

- 10/11/422** Misterton Library  
Clerk reporting change of the proposed date for the community consultation from 17<sup>th</sup> March 2011 to 24<sup>th</sup> March 2011 at Misterton Library.
- 10/11/423** Best Kept Village Competition  
Members considered entry into the Best Kept Village Competition. Clerk reported details of deadline for entry in May at a fee of £8.00. The Clerk agreed to circulate details of the criteria for members to consider prior to the next meeting
- 10/11/424** Urgent Business Allowed by the Chairman  
Cllr. A. Stead asking that the issue of the Parish Council Calendars be addressed in the immediate future. Agreed to include on the next Agenda
- 10/11/425** Correspondence Arriving After the Agenda
- (a) Clerk reported correspondence received regarding the public examination of Bassetlaw's Core Strategy. Dates to be forwarded on receipt by the Clerk in order that Council representatives could be nominated to attend.
  - (b) Clerk reported correspondence regarding the County Council Civic Service with this item being put on the next Agenda for nominations to attend.
  - (c) Clerk reported on correspondence from Misterton Junior Football Club which she would circulate before consideration at the next meeting.
- 10/11/426** Items For Future Agenda  
Calendar  
County Council Civic service  
Misterton Junior Football Club  
Accounts software  
Best kept Village Competition
- 10/11/427** Planning Applications
- 33/10/00005** Marsh Lane, Misterton.  
Erect 78 Dwellings and Construction of an Estate Road, Private Drives and Associated Car Parking (Renewal of P.A. 33/07/00033).
- Clerk reported on previous correspondence of the Parish Council in respect of the initial Application and Appeal. Agreed to raise issues regarding infrastructure, access and a meaningful agreement in

respect of the transfer of the whole of the freehold at the sports field.

**33/11/00014** The Old Maltings, Misterton

Remove existing canopy with sloping roof and replace with a ridge canopy.

**No adverse comment**

**10/11/428** Planning Determinations

**33/10/00059** Two Storey Extension to Front of Property and Bay Window, 21 Old Forge Road, Misterton.

**Permission Granted**

**33/10/00048** Erection of Portal Frame Building, West Stockwith Park Industrial Park Estate, Stockwith Road.

**Permission Refused**

**10/11/429** Fifteen Minute Public Discussion Period

Matters and comments raised were:-

- Developments at the Packet Inn site none of which were known.
- Potential proceedings against the Parish Council. The Clerk confirmed that we had not received further correspondence in reply from Andromeda.
- Query in respect of a S106 agreement in relation to the sports field
- Comment that the Misterton village sign was better on the newsletter as the corporate logo was easily confused with the Church magazine.
- Concern that further papers had been produced re: the complaint at the SRC at the main meeting.
- Comment that the Best Kept Village competition was an extra cost for the Council and that it was not a good time to enter in the present economic climate.
- Concern about the purpose of the Village Directory. It being confirmed this would consist of a list of people/businesses opening times etc
- Comment that the interactive sign on Haxey Road was a wise choice in light of the accident record.

**10/11/430**     Public Bodies (Admissions to Meetings) Act 1960

**Resolved:** that due to the confidential nature of the business about to be transacted it was in the public interest that the public be excluded.

**Confidential Minutes**

**10/11/431**     Citizen of the Year

Members considered the nominations and vote conducted in respect of the Citizen of the Year Awards. Noted the awards would be given at the Annual Parish meeting.

**10/11/432**     Sports Field Tender

Tenders opened and considered. Proposal for the contract to be offered to North Notts Landscapes Ltd

**Resolved:** Contract for 2011 to be offered to North Notts Landscapes Ltd.

**10/11/433**     Clerks Contract

Draft contract considered by members. Proposal to agree the draft contract subject to an amendment to note the new contract would supersede the existing contract.

**Resolved:** Clerk's draft contract to be approved subject to amendment to note new contract would supersede the existing one

There being no further business the meeting was closed

Signed..... Dated.....