

## MISTERTON PARISH COUNCIL

### Minutes of a Meeting of the Misterton Parish Council held on the 14<sup>th</sup> September 2010 in the church Rooms, Misterton, Nottinghamshire.

**Present:** Cllr B.Cooper, Cllr H.Brand, Cllr. N.Jaggard-Smith, Cllr.P.Potter, Cllr. R.Simpson, Cllr.A.Stead, Cllr.S.Taylor, Cllr.M.Trossell, Cllr.J.Wilkinson, Cllr.A.Wilkinson, Cllr. P.Marsden.

Mrs A.Harrison -Parish Clerk  
6 members of the Public

Cllr. B. Cooper, Vice Chairman of the Parish Council in the Chair

#### 10/11/163 Apologies

Apologies for absence were received from Cllr.I.Trossell (in USA) and Cllr.I.Charman. (Family Matter)

#### 10/11/164 Declaration of Standing Personal Interests

Cllr. Trossell	Friends of the Victoria Institute	Member
Cllr. Cooper	Primary School Governors Joint Burial Committee Friends of the Victoria Institute	Governor Parish Council Rep. Member
Cllr. Brand	Bassetlaw District Council Primary School Governors Misterton Area Partnership	Councillor Governor Trustee/Chairman
Cllr. Charman	North East Bassetlaw Forum Friends of the Victoria Institute	Parish Council Rep. Member
Cllr. Potter	Friends of the Victoria Institute	Member
Cllr. Simpson	North East Bassetlaw Forum Bassetlaw Parish Councils Liaison Group A1 Housing Board	Parish Council Rep Parish Council Attendee Member
Cllr. Stead	Friends of the Victoria Institute Joint Burial Committee	Member Parish Council Rep.
Cllr. Taylor	Swimming Pool Committee	Parish Council Rep
Cllr. M.Trossell	Friends of the Victoria Institute	Member
Cllr. A. Wilkinson	Friends of the Victoria Institute Joint Burial Committee	Member Parish Council Rep.
Cllr. J. Wilkinson	Friends of the Victoria Institute	Member
Cllr.N.Jaggard Smith	MAP PTA	Company secretary Member
All Members	Training, Etc. Entitled to Travelling and Subsistence Allowances	

**10/11/165** Minutes: Parish Council meeting 13<sup>th</sup> July 2010.

**Resolved:** That the minutes of a meeting of the Parish Council held on 13<sup>th</sup> July 2010 be adopted as a true and accurate record.

**10/11/166** Minutes: Parish Council Meeting 27<sup>th</sup> July 2010.

**Resolved:** That the minutes of a meeting of the Parish Council held on the 27<sup>th</sup> July 2010 be adopted as a true and accurate record.

**10/11/167** Minutes: Parish Council Meeting 10<sup>th</sup> August 2010.

**Resolved:** Subject to the following amendment the minutes of the meeting of the Parish Council held on the 10<sup>th</sup> August 2010 be adopted as a true and accurate record.

Minute 10/11/137 to be amended to: *Cllr.H.Brand requested a copy of Cllr.A.Stead's opening statement given to the Strategic Review Committee on the 27<sup>th</sup> July 2010. Cllr Stead declined to give a copy to Cllr.H.Brand.*

**10/11/168** Minutes: Strategic Review Committee 10<sup>th</sup> August 2010.

**Resolved:** That the minutes of a meeting of the Strategic Review Committee held on the 10<sup>th</sup> August 2010 be adopted as a true and accurate record.

**10/11/169** Matters of information Arising from the above Minutes

(a) Cllr B. Cooper reported on the print costs/quantities for the Quarterly Newsletter and Misterton Council Calendars. It was suggested in addition that businesses would be asked to sponsor the Newsletter to reduce costs.

Agreed that the Council prepare a Quarterly Newsletter. Cllr Cooper agreed to prepare a Draft for members to review.

(b) The Clerk agreed to place the Victoria Institute on the next Agenda in light of there being no report regarding Insurance costs further to minute 10/11/084 of the Council meeting on the 15<sup>th</sup> July 2010.

(c) It was proposed that the Council should not commission calendars in future. It was further counter-proposed that calendars should be commissioned but not until 2011. Agreed that Calendars would be commissioned and considered again for 2011 with provisional theme: local school children's paintings of the village.

(d) Cllr.H.Brand reported that further to minute 10/11/108 of the Council meeting of the 27th July 2010 she understood the matter would now be placed on the organisations October agenda.

(e) Cllr.H.Brand reported further to minute 10/11/155 of the Council meeting held on the 10<sup>th</sup> August that she had now obtained the full document from the Information Commissioners Office (ICO). It was acknowledged that the ICO had been in contact with Cllr.A.Wilkinson.

(f) Further to Minute 10/11/101 of the Council meeting held on the 27<sup>th</sup> July 2010 the Clerk reported she was not aware of any contact in this matter and would review this

**10/11/170** Public Discussion for Agenda Items

Mr Burton commented on previous orders and sales of calendars.

Mrs Potter volunteered to help with distribution and sponsorship of newsletters.

**10/11/171** Bank Reconciliation- 31st July 2010

Clerk submitted Bank reconciliation

**Resolved:** Approval of the bank reconciliation

**10/11/172** Budget Monitoring

The Clerk submitted the budget monitoring statement and further agreed to seek clarification regarding the Victoria Institute insurance premium.

**10/11/173** To Approve the Accounts for Payment

The Clerk additionally circulated a supplemental list of accounts for payment to the members for approval.

**Resolved:** Approval of the Accounts for payment in the sum of £5220.40

The Clerk further agreed to amend the accounts format in future to take into account members observations.

**10/11/174** Playing field Report

Cllr.J.Wilkinson reported he had observed a cracked window at the site most likely caused by vandalism as opposed to a cricket ball. However he advised this did not present a danger at present. He had observed a lot of glass around the site and noted that the children's equipment would require general repair in the future. He further confirmed that the

steel fence had been repaired but it was still not ideally adhered. He confirmed the church meadow graffiti had been removed.

**10/11/175** Church Meadow Play Surface- Quote for repairs

A quote for repairs to the surface of the play park was provided to members in the sum of £550.00. Cllr J.Wilkinson advised there had been no further deterioration since last reporting to the members and reiterated the problems being experienced with the tiles and edging. He advised that substantial repair would be required but not until 2011. Repairs had previously been undertaken at a cost of approximately £250.00 but this had not been particularly successful. He understood a grant was being considered to fund an alternative surface being laid as although this would cost in the region of £5000.00 he understood from the Statutory Inspector that repairs were rarely successful with the current surface. He proposed that he monitor any deterioration and that the council should consider again in 2011. In addition he suggested a contingency Notice be obtained in case the park needed to be closed for repairs. It was agreed the Clerk would look into this and ascertain suppliers and costs.

**10/11/176** Christmas Lights Update

Cllr.J.Wilkinson reported that it was unlikely any Christmas lights could be arranged for this year. He advised that costs would be in the region of £2000.00 to have the lights erected and removed and there were also issues with arranging an electricity supply with associated costs for this too. It was noted that other local parish council's were able to fund Christmas lights and therefore it was agreed that the clerk would liaise with local parish councils to ascertain if a feasible solution could be found.

**10/11/177** Weekly Newsletter: Inaccuracies

Cllr J.Wilkinson advised that the content of the weekly newsletter which had been on the Misterton Centre notice board in August 2010 had been inaccurate. In particular that it had stated that "Council quality accreditation ends". Cllr.J. Wilkinson reported that at the 15th June council meeting it was agreed that the application was to be considered after the new clerk was appointed and that the newsletter did not reflect this. Further discussion about comments and preparation of the Annual Return to year end March 2010. Consideration was given to responsibility and procedures for presentation to the Council.

It was confirmed that the Newsletter was not prepared by the Council and therefore control over content was outside the Councils remit. It was agreed that it was important that the Newsletter was not perceived

to be a Council publication and the Clerk agreed to look into how it was displayed and distributed.

- 10/11/178** Misterton Community Trust Snooker Table  
Cllr.J.Wilkinson Reported that the landlord of the Red Hart had advised that he was aware of an unused snooker table currently stored at the Victoria Institute and would be happy to return it to community use in his premises if it was otherwise going to be disposed of. Cllr.J.Wilkinson advised the value of the table was probably low if in a poor state of repair (as was expected) but could be worth up to £5000 renovated. Cllr A. Stead advised that to his knowledge the table was an asset of the Misterton Community Trust and therefore market value may need to be realised unless it could be provided on “free loan” to the Red Hart. As disposal of charity assets would normally be put out to tender and therefore the Clerk agreed to speak to the Charities Commission as to whether it could be loaned or effectively used publicly in private premises.
- 10/11/179** Wharf Road Seat End- Quote for repairs  
Cllr.H.Brand indicated she was aware the seat in question was used by residents and wished to support and propose approval.  
  
**Resolved:** that the quote for repairs be approved in the sum of £110.00.
- 10/11/180** Gully Emptying/Cleansing Policy  
Cllr.B.Cooper reported correspondence received from Nottinghamshire County Council (NCC). Although acknowledged to be part of the remit of Bassetlaw District Council (BDC) local knowledge was likely to be an advantage in identifying any issues. It was agreed that members should make a short list of any problems they were aware of and once collated this could be passed to NCC with a request that they liaise with BDC also.
- 10/11/181** Proposed creation of Public Footpath  
Cllr.B.Cooper reported on correspondence from Nottinghamshire County Council regarding the proposal to extinguish certain public footpaths and bridleway in the area which had ditches rendering them impassable. Noted that there would be no cost consequences to the Council and general agreement regarding the footpath to be extinguished if this was not able to be used. There was uncertainty regarding the bridleway being unusable and therefore the Clerk agreed to contact the equestrian fraternity and any other contacts provided to ascertain whether the bridleway was used.
- 10/11/182** Proposed closure of Retford and Worksop Magistrates Court.  
Cllr.B.Cooper reported on correspondence regarding the proposed closures of Retford and Worksop Magistrates Courts. Acknowledged

that Retford was likely to close but the closure of Worksop was uncertain. County Councillor Elizabeth Yates had attended the meeting in respect of this issue therefore it was proposed the meeting be suspended to allow Cllr Yates to speak.

### **Meeting suspended**

Cllr Yates advised the members of investigations which had been undertaken regarding public transport travel times to Mansfield. Travel times were likely to be between 2.5- 3.5 hrs. She additionally advised of her understanding of Police objections to the proposed closures both in terms of travel time and additional work. She confirmed most objections were focused on "rurality" and "access" issues and asked for Council support.

The Clerk agreed to provide an urgent response bearing in mind the strict deadline of 15<sup>th</sup> September 2010.

### **Meeting resumed**

**10/11/183** Any Urgent Business Allowed by the Chairman- Exchange of Information only

Cllr.B.Cooper reported that he understood there were potential proposals for the closure of the A&E department at Bassetlaw Hospital and the Intensive Care Unit. Cllr B.Cooper proposed for this matter to be put on next Agenda. Cllr.H.Brand advised she understood there was going to be a consultation regarding a range of services being offered across Bassetlaw and Doncaster commencing on the 29<sup>th</sup> November 2010. It was therefore agreed that the matter would be raised again at this time when more details would be known.

**10/11/184** Correspondence arriving after the Agenda was Printed.

Cllr.B.Cooper reported August crime stats received from Nottinghamshire Police.

**10/11/185** Items for Future Agenda

Public Footpaths.  
Standards Committee Code of Conduct Report.  
Victoria Institute.

**10/11/186** Planning Applications

**33/10/00041** 93 Station Street, Misterton. Erect first floor extension single storey rear extension and extension to existing workshop.  
No adverse comments raised.

**33/10/00044** Swallow Court, Misterton. Modifications to Proposed Pitched Roof.  
No adverse comments raised.

**10/11/187** Planning Determinations

**33/10/00032** Proposed conversion of farm buildings into a 4 bedroom dwelling (Amendment to 33/10/00008- addition of roof lights) at Debdhill House, Debdhill Road.

Permission Granted.

**33/10/00033/L** Listed building consent for Proposed conversion of farm buildings into a 4 bedroom dwelling (Amendment to P.A 33/10/00009/I - addition of roof lights) at Debdhill House, Debdhill Road.

Permission Granted.

**33/10/00039** Erect Two Storey Extension at 40 Haxey Road

Permission Granted.

**33/10/00039** Erection of Detached House and garage at Land adjacent Kelroy, Grovewood Terrace.

Permission refused on the grounds of overdevelopment and out of keeping with the area.

**10/11/188** Fifteen Minute Public Discussion Period.

The following were raised:

- (a) Norman White commented on the Christmas lights. (Item 12) and the Newsletter (Item 13). He further commented upon significant police presence on Friday night.
- (b) Mr Burton made observations about the Christmas lights. (Item 12) He also offered assist with advising on the electricity supply at the Chapel if needed.
- (c) Peter Kent informed the Councillors the snooker table (Item 14) was donated to the village by Dr Tomlinson and advised of its intended use and storage and its current poor condition.
- (d) Mrs Potter advised the Police had provided a very good response to an incident in the village with the matter dealt with promptly. She further confirmed that the public were unhappy with the content of the Newsletter as indicated by Cllr.J.Wilkinson (Item13) regarding the reporting of the Quality Scheme and felt it should have said "on hold".

She reported that the public were not happy with the position of the new public seat at Dovecote Cafe. Mr Burton provided clarification regarding the positioning of the seat. Cllr.B.Cooper advised the Council

would look at the positioning of the seat to see if anything could be done.

(e) Norman White advised he understood there was a second council snooker table and provided details of its location. (Item 14)

**10/11/189** Public Bodies (Admissions to Meetings) Act 1960

**Resolved:** that due to the confidential nature of the business about to be transacted it was in the public interest that the public be excluded.

(confidential minute 10/11/190 next page)

**Confidential Minutes**

**10/11/190 Report of Complaint to Professional Standards Directorate (Notts. Police)**

The Clerk advised that the Council had received a Report from the Police Professional Standards directorate arising out of a complaint made by the previous Clerk in his capacity of Parish Clerk. However the clerk further understood that Mr. Wright considered the complaint private.

In the circumstances the Clerk advised that although she considered that the complaint had been made on behalf of the Council it may now be preferable to treat the matter as private if the Council did not wish to take any further action regarding the Report.

It was agreed that the Council did not want to pursue the matter further but they had no objection to Mr. Wright doing so in his private capacity. The Clerk to advise the Police and Mr. Wright accordingly.

There being no other business the meeting was closed.

Time: 9.55pm

Signed.....  
Chairman

Dated.....