

## MISTERTON PARISH COUNCIL

### Minutes of the Misterton Parish Council Meeting held on the 13<sup>th</sup> September 2011 in the Church Rooms, Misterton, Nottinghamshire.

**Present:** Cllr. B. Cooper, Cllr. A. Stead; Cllr. H. Brand; Cllr. P. Potter; Cllr. I. Charman; Cllr. R. A. Simpson, Cllr. N. Jaggard-Smith. Cllr. M.Trossell.

Mrs A. Harrison - Parish Clerk;

5 members of the Public.

PCSO Dave Airey

**10/11/614** Apologies

**Resolved:** That apologies for absence be approved from Cllr. I. Trossell. (work abroad), Cllr. P. Marsden (work), Cllr. J. Wilkinson and Cllr. A. Wilkinson (holiday)

**10/11/615** Declarations of Personal and Prejudicial Interest

Item 25: Cllr. M.Trossell (personal), Cllr. P. Potter (personal); Cllr B.Cooper (personal); Cllr. R.A. Simpson (personal); Cllr A. Stead (personal and prejudicial).

Item 26: Cllr. R.A. Simpson (personal); Cllr A. Stead (personal and prejudicial).

**10/11/616** Minutes: Extraordinary Parish Council Meeting held on 9<sup>th</sup> August2011.

**Resolved:** That the Minutes of the meeting of the Parish Council held on the 9<sup>th</sup> August 2011 be adopted as a true and accurate record.

**10/11/617** Matters of Information Arising from the above Minutes

None.

**10/11/618** Fifteen Minute Public Discussion period relating to items on the Agenda.

- Item 25 Cllr.A.Stead made representations in respect of these matters.
- Cllr Brand expressed concerns regarding Cllr A. Stead's representations regarding item 25.
- Item 26 Cllr A. Stead made representations and advised he had never been involved with any anonymous letters.
- Query regarding Item 26

**10/11/619** Bank Reconciliation to 31<sup>st</sup> July 2011.

Members agreed the Bank reconciliation for 31<sup>st</sup> July 2011.

**10/11/620** Monthly Budget Monitoring

Members agreed the Budget Monitoring statement to August 2011submitted by the Clerk.

- 10/11/621** To Approve the Accounts for Payment.  
**Resolved:** Approval of the Accounts for payment in the sum of £3436.52.

Salaries and expenses	£ 1682.84
Sports field expenses	£ 268.80
Maintenance contract	£ 645.00
Inland Revenue Tax and NIC's	£ 203.85
BT Phone and Internet fees	£ 94.26
Stationery	£ 63.34
Accounts package /Petty cash	£ 138.80
Website maintenance	£ 25.00
The Misterton Centre	£ 164.63
Training Fees	£ 150.00
<b>TOTAL</b>	<b>£ 3,436.52</b>

- 10/11/622** Police  
 Police Report submitted to members. PCSO Dave Airey reported to members on the monthly crime statistics. Noted significant theft at the church but low crime levels in the area generally.

- 10/11/623** Highways  
 The Clerk advised of correspondence received from Nottinghamshire County Council re: winter service. Members considered the same. The Clerk to liaise with the emergency plan proposed co-ordinator in respect of the position of snow warden and obtain bagged salt. Emergency plan meeting to be arranged and the Clerk to liaise again with Nottinghamshire County Council regarding gritting of Gravelholes Lane and Grovewood Road

- 10/11/624** Sports Field/ Church Meadow.  
 Clerk reported on lapse of fees for locking the inner gate at the sports field.

**Resolved:** That the fees for locking the inner gate be agreed at £100 per annum.

The Clerk to arrange payment outstanding to date.

Clerk advised of cost of repairs to the paths at the sports field, repairs to the skate park surface and repairs to Church Meadow gate.

**Resolved:** approval of repair costs to the paths and surface at the sports field and Church Meadow gate.

- 10/11/625** Nottingham and Nottinghamshire Waste Core strategy- preferred approach consultation

The Clerk summarised the preferred approach. Members agreed the current approach appeared suitable in essence and it was noted that a further consultation would be undertaken once the waste core strategy document had been drafted and made available for comment.

- 10/11/626** School Corner – Pelican Crossing  
The Clerk reported that she had sought advice from Nottinghamshire County Council but she had been advised it would be approximately 2 weeks before she anticipated a response from the highways department.
- 10/11/627** Church Meadow – Provision of Swings  
DEFERRED: with the Clerk to obtain additional information.
- 10/11/628** Bassetlaw District Council -Potential Heritage sites.  
Areas nominated:
- Soss pumping station (now a private house)
  - Canal, towpath, locks and cottages
  - Road configuration which matches/follows the old system of Strip farming
  - System of drains/dykes, watercourses and pumping station
  - Highfield and Lowfield, (both houses on Gringley Road having been built of clay bricks made by Hills, the local brick makers at the beginning of the 20<sup>th</sup> century).
  - War Memorial
  - Morris's Works on Stockwith Road where copper was produced in the 19<sup>th</sup> century.
- Members to supply Clerk with any information which could illustrate the above had some "heritage value".
- 10/11/629** Bassetlaw District Council – Open Space Study  
Areas to be submitted:
- Old and new school playing fields
  - Sports field
  - Windmill Gardens
  - Green space with copse, on North side of Gravelholes at junction with Gringley Road together with smaller copse on south side
  - Orchard Close
  - The "Delves"
  - School Corner
  - Amenity space on Station Road, at junction with A161 near low railway bridge
  - Corner of Cornley Carr opposite Gringley Road sign on B1403
- 10/11/630** Bassetlaw District Council – Affordable Housing  
The Clerk to arrange for the attendance of Richard Schofield to advise members on the procedure for arranging a housing survey
- 10/11/631** Diamond Jubilee 2012  
The Chairman advised members of the Woodland Trust's terms for free tree packs and the application made on behalf of the Lions. If successful the council could have some of the trees if required. Alternatively investment in

some specimen trees was an option although ongoing maintenance would need to be considered. Members to nominate trees or placements.

- 10/11/632** Purchase and Siting of Picnic tables  
DEFERRED: to be considered at the next finance meeting with a view to purchase and siting in the spring.
- 10/11/633** Dovecote seat  
Cllr Potter suggested an alternative location.  
DEFERRED until the October meeting to allow the Clerk to liaise with the Highways department.
- 10/11/634** Nottinghamshire Association of Local Councils – Annual General Meeting  
Cllr. P. Potter and Cllr. I. Charman nominated as voting delegates to attend.
- 10/11/635** Domestic Oil Purchase Scheme.  
Members discussed the RCAN scheme with details being advertised on the Notice Board and details being available at the Misterton Centre.
- 10/11/636** Grant Application Policy  
Draft Policy submitted by the Clerk.
- Resolved:** To adopt the submitted scheme subject to amendment to section 3 to note “National Charities without a local connection”
- 10/11/637** Dog Bin on Canal  
The Clerk reported problems being experienced by a resident in respect of use of the bin and the request for the bin to be removed or moved to a different site.  
It was noted this was a green bin belonging to British Waterways and it was agreed that the Clerk would highlight the problems to British Waterways with a view to the bin being moved/removed by them.

(Cllr A. Stead left the room.)

- 10/11/638** Correspondence from Mr. Wright dated 31st July, 12<sup>th</sup> and 16<sup>th</sup> August.  
Correspondence was provided to members for consideration prior to the meeting.  
Cllr Brand made representations in respect of the matters raised. These related to an insurance claim arising out of the theft of picnic tables in 2003 which had recently been settled and in particular to the decision and minutes of the Strategic Review Committee of 8<sup>th</sup> March 2011 which had considered a complaint about the handling of the claim.

Cllr Brand asked for it to be noted that the previous administration had been informed by the Insurers that the claim would be left open and had no reason

to challenge this and that the previous administration had no knowledge of the initial closure of the claim by the insurers.

The Clerk made representations in respect of the matters raised and a lengthy discussion was undertaken by members in respect of the issues.

**Resolved:** That having considered the issues raised by Mr. Wright it was agreed that no further action would now be taken on these or any associated matters by the Council and the Clerk to advise accordingly. (unanimous)

**10/11/639** Resolved: that the meeting be extended beyond the 2 1/2 hour limit

**10/11/640** Correspondence Mr. Wright dated 2<sup>nd</sup> September 2011

Correspondence was provided to members for consideration prior to the meeting.

It was agreed that the Council considered it was wrong for any person to forward anonymous letters.

**Resolved:** that the Parish Council and individual Councillors had no knowledge as to who wrote the anonymous letters and on this basis the Council considered the matter closed. (1 abstension)

(Cllr. A. Stead recalled)

**10/11/641** Complaints Procedure

Members considered the amended Complaints procedure prepared by the Clerk.

**Resolved:** That the Complaints procedure be adopted subject to amendment to Section 3 to read “.where the complainant is considered vexatious, politically motivated or malicious in accordance with relevant Local Government guidance.”

**10/11/642** Andromeda Cayman

Agreed that this matter would be moved to confidential session.

**10/11/643** Any Urgent Business allowed by the chairman (exchange of information only)

The Chairman reported an article regarding Community Speedwatch and speeding on Gringley Road which would be in the next edition of the Epworth Bells. He additionally advised that it was agreed the Bells would receive the Clerk’s monthly meeting report which was used by the Retford Times and Parish News

**10/11/644** Correspondence received after the Agenda

None

- 10/11/645** Items For Future Agenda  
 Christmas illuminations  
 Consider purchase of Grit Bins  
 Dovecote seat  
 Epworth Bells article of 8<sup>th</sup> September 2011
- 10/11/646** Planning Applications  
 33/11/00032- 7 ASHDOWN WAY, MISTERTON  
 REPLACE CONSERVATORY.  
**No Adverse Comment**
- 33/11/00034/L YOUTH AND COMMUNITY CENTRE, HIGH STREET  
 INSTALLATION OF NEW EXTERNAL SIGNAGE.  
**No Adverse Comment**
- 51/11/00012 LAND OFF BRAMLEY WAY, MISTERTON  
 ERECT 9 No BUNGALOWS AND ASSOCIATED GARAGES.  
**No Adverse Comment**
- 33/11/00037 MILLENIUM HOUSE, FOX COVERT LANE.  
 CHANGE OF USE OF EXISTING OFFICES INTO A DANCE STUDIO.  
**No Adverse Comment**
- 33/11/00038 THE THRESHING BARN AND PIGGERY AT ELM FARM, HIGH STREET  
 CONVERSION OF THRESHING BARN TO DWELLING AND REBUILD BRICK BUILT PIGGERY TO FORM GARAGE, WORKSHOP, OFFICE AND GYMNASIUM (Resubmission of P.A. 33/11/00010).  
**No Adverse Comment**
- 33/00039/L THE THRESHING BARN AND PIGGERY AT ELM FARM, HIGH STREET  
 CONVERSION OF THRESHING BARN TO DWELLING AND REBUILD BRICK BUILT PIGGERY TO FORM GARAGE, WORKSHOP, OFFICE AND GYMNASIUM (Resubmission of P.A. 33/11/00011 L).  
**No Adverse Comment**
- 10/11/647** Planning Determinations.  
 33/11/00029/R 125 STATION ROAD, MISTERTON  
 2 STOREY EXTENSION TO FORM AUXILLERY DWELLING TO BE USED IN CONJUNCTION WITH MAIN COTTAGE (RESUBMISSION OF 33/10/00051)  
**Permission granted**

- 10/11/648** Fifteen Minute Public Discussion Period  
Comments received re:
- NCC grit bins. (Soss Lane/ Carr Lane/ Gringley Road)
  - Original theft of picnic tables
  - Epworth Bells article.
  - Friends of the Victoria Institute/ Community Trust

**10/11/649** Public Bodies (Admissions to Meetings) Act 1960  
**Resolved:** that due to the confidential nature of the business about to be transacted it was in the public interest that the public be excluded.

**10/11/650** Andromeda Cayman  
Clerk update.

**There being no further business the meeting was closed at 10.35pm**

Signed..... Dated.....